

POSITION ANNOUNCEMENT
Investigator

POSITION #: 2017-04-INVESTIGATOR
ANNOUNCED: June 5, 2017
CLOSES: Priority given to Applications received by June 30, 2017

The Federal Public Defender Office for the Western District of Washington is accepting applications for a full-time, Criminal Defense Investigator in our Seattle office. The investigator will be expected to provide investigation services for our indigent clients charged with criminal offenses or involved in post-conviction proceedings in United States District Court and United States Court of Appeals for the Ninth Circuit. The Federal Public Defender operates under the authority of the Criminal Justice Act and by appointment from the court. This position will provide an opportunity to work in a fast-paced, challenging, diverse, and rewarding environment.

Investigators provide investigation for our clients under the direction of the case attorney and the Federal Defender. Responsibilities include investigating cases at varying stages of litigation; reviewing and analyzing discovery and case documents; locating and interviewing witnesses and clients; gathering and maintaining records; reporting information gathered from interviews and investigation to case attorneys; working with experts; documenting and photographing sites, events and items; serving subpoenas; coordinating witnesses for hearings; and assisting attorneys at those hearings.

The successful candidate must have a minimum of three years of investigative experience and three years of general experience. The minimum educational requirement is a college degree or the equivalent. Computer litigation support experience, and familiarity with Western Washington are preferred. Spanish fluency is a plus. Essential for this position are the abilities to manage a challenging caseload, organize case materials, determine priorities, travel locally and internationally, work flexible hours; possess a reputation for integrity; work in a team environment and independently; have excellent oral and written communication and people skills; be proficient in technology, possess a valid driver's license, and be able to drive.

The position has federal benefits and a starting salary range of \$65,014 to \$109,500 with potential for promotion. The salary will be based on education and years of relevant experience consistent with federal guidelines and regulations. This position is dependent of federal funding and subject to mandatory Electronic Funds Transfer (direct deposit). Employment will be provisional pending the successful outcome of a background fingerprint check.

Qualified persons may apply by emailing a letter of interest, resume and two work references (including names, addresses and telephone numbers). Please record the position number in the email subject line. A confirmation reply to the application will be sent to the email address used. Only those who are granted an interview will be contacted again. This position will remain open until filled. Applications will only be accepted by email to:

Michael Filipovic
Federal Public Defender
Attn: Human Resources
wawpersonnel@fd.org

NO TELEPHONE OR EMAIL INQUIRIES PLEASE.

The Federal Public Defender is an equal opportunity employer and values diversity in the work place.