

June 2018

Like us on Facebook!
Facebook.com/WorkSourcePierce

Calendar of Events

www.WorkSourceWA.com



1305 Tacoma Ave South
(253) 593-7300

HOURS: M – Th 8:00 – 5:00; F 9:30 – 5:00



Please Note:

Workshops marked with (**) are the only workshops that count towards your UI job search.

**** Job Search Strategies / Skills & Abilities**

2nd & 4th Wednesdays 9:00 am – 11:30 am

Identify and package your skills and personal qualities for employers.

**** Resumes & Cover Letters**

Wednesdays 1:30 pm – 4:00 pm

Learn valuable tips and be prepared for your next job interview.

**** Interviewing Techniques**

1st & 3rd Thursdays 1:30 pm – 4:00 pm

Convey to an employer who you are, what you know & what you have to offer.

****WorkSource General Orientation**

Wednesdays 9:00 – 10:00 am

Orientation of the WorkSource Pierce system; re-employment, training/re-training, and career assessment resources.

Healthcare Signup

Tuesdays 8:00 am – 12:00 pm

Bring photo ID, Social Security card & most recent paycheck, if working.

****Managing Stress**

1st & 3rd Wednesdays 10:30 am – noon

Learn about stress and its impact, & how to deal with stress in your life.

****Basic Computer Classes**

Thursdays 8:30 am – 10:00 am

Basic computer class for those just beginning to use a computer. Please bring a small capacity USB Drive to copy your files.

****Introduction to WorkSourceWA.com**

Fridays 2:00 – 3:30 pm

Must have a WorkSourceWA.com account prior to the workshop.

**** Microsoft Certification Program Orientation**

Monday, June 11th 2:00 – 3:30 pm

Learn more about Pierce County Library's Microsoft Certification Program. Begin the 3-step process towards certification.

Financial Aid (FAFSA) Application Session

Monday, June 25th 2:00 – 4:00 pm

Must have earned GED/diploma; basic keyboard skills; if you filed taxes, bring: 2017 tax info (if under age 24 & non-dependent, your parents' tax information).

****City Jobs: NeoGov Help Session**

Tuesday, June 26th 12:30 – 2:00 pm

A representative from City of Tacoma's HR department has the info you need to apply for city jobs. Also offers a workshop on workplace diversity.

**** Job Seeker's Guide to the Cloud**

Tuesday, June 26th 2:00 – 3:30 pm

Join Pierce County Librarians for an interactive workshop in cloud computing and learn how they can assist you in your job search.



3650 South Cedar Street
(253) 472-8094

HOURS: M – F 8:00 – 5:00

****Career Workshop (a Job Club activity)**

Tuesdays 1:00 – 2:30 pm

Eliminate barriers to employment by learning further job search, resume, interviewing, and placement skills.

****Orientation to WIOA Services**

Thursdays 9:00 – 11:00 am

Learn how the WIOA program can assist you in achieving your career goals. Eligibility, program services and meet 1-on-1 with an Employment Specialist.

Resume Lab

Wednesday, June 13th and 27th 1:30 – 3:00 pm

Receive individual assistance with editing and enhancing your resume. Please bring resume on flash drive or be able to access it online.

LinkedIn Workshops

LinkedIn Sign-up Lab: June 7th 10:30 am – 11:00 am

****The Basics: June 7th** 11:00 am – 12:30 pm

Covers the essential elements in creating a basic profile.

**** Beyond the Basics: June 21st** 11:00 am – 12:30 pm

Strategies for connecting with recruiters and applying for jobs.

****Market Yourself!**

Wednesday, June 6th 10:00 am – 12:30 pm

Learn strategies important to effectively market your skills to employers. Build a Master Resume from which to apply for government or corporate jobs.

****Social Media & Job Search**

Tuesday, June 12th 10:00 – 11:30 am

The new approach to job search has to reflect advances in current technology. This class shares ideas on using social media to your advantage.

****What's My Next Move??**

Thursday, June 14th 11:00 am – 12:30 pm

In this hands-on lab, you will learn to use internet resources to find IN DEMAND careers that match your interests. Basic internet skills required.

****Job Hunting for Mature Workers**

Tuesday, June 19th 10:00 am – 12:00 pm

Tips for job seekers who fear their age is a barrier to employment. Debunking myths of maturity, de-aging your resume and other age-related concerns.

****Jump Start Your Business!**

Tuesday, June 26th 10:00 am – 12:00 pm

For individuals looking into their own business. Topics include protecting personal assets, license requirements, financing and business planning.

****Apply for Federal Jobs**

REGISTRATION REQUIRED!

Monday, June 18th 9:00 – 11:30 am

Recruiters from Dept. of the Navy will share insights and instructions on how to apply for federal jobs on USAJobs.com. **NOTE:** attendees MUST register on WorkSourceWA.com online calendar to attend.

EQUAL OPPORTUNITY – EQUAL ACCESS

WorkSource Washington is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay 711.

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Stay Updated on the Latest News! Sign up for WorkSource Weekly emails at front desk or online at https://worksourceweekly.wordpress.com</p>		<p>**WorkSource on Wheels: Partnership between WorkSource & Pierce County Library System. Register for classes at www.piercecountylibrary.org/calendar, and check Get Hired Classes and Workshops</p>		<p>WorkSource Pierce open at 9:30! **Intro to WorkSourceWA 2:00 pm – 3:30 pm</p>
4	5	6	7	8
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