

# PIERCEWORKS!



## Overview...

PierceWorks! is a 7 week career transitional program designed for those who have been in the workforce and have **received UI benefits anytime within the past 48 months**. This class is pre-approved by Employment Security as an in-person activity *while collecting UI benefits and meets your weekly work search requirement for the length of the class.*

The maximum number of weeks you can count this class as a job search activity is 7 weeks. Here's how it works: while participating in training you meet your job-search requirement by attending at least three days of class during the week you claim benefits.

## Assess your interests, aptitudes, and skills!

Match your interests to a potential career.

**190 hours, College Credits,**

**140 hours of Human Development/Career Transition**

**50 hours of computer training.**



### Human Relations:

Career Planning/Life Skills: Self-confidence/Self-discovery/Self-awareness/**Unlocking Your Potential/Communicating Cross Cultures/Team Building and Development/Dependable Strengths Report.**

### Career and Life Skills:

Career Exploration, Dealing with Change, Financial Management, **Resumes, Cover Letters, Interviewing Techniques** and Skills, Team Building and Development; Goal-setting, Networking and developing your 30 second Elevator Commercial; Job Search Strategies: Researching in class, the library, and the Internet.



### Computer Courses:

**Intro to Personal Computers/Windows/Keyboarding/Internet/MS Word/PowerPoint/Excel**



### Team Building:

There are numerous **"team" building projects** that will involve student participation, just like in the workplace.



**Students need not be concerned about "fitting in"** or returning to the "classroom environment" as the majority (if not all) of your classmates will be in the same situation as you. Classes are held Monday through Thursday 8:30am - 4:30pm.



**For More Information or to Register for Class:**

**Evelyn Brooks (253) 840-8428**

**Greg Kronlund (253) 864-3328**

**1601 39<sup>th</sup> Ave. SE Puyallup Washington 98374**

More Information visit: [www.PierceWorksWorks.com](http://www.PierceWorksWorks.com)



**WE WANT YOU TO SUCCEED-----THAT'S WHY WE'RE HERE!**